[Full name(s) (multiple names separated by commas)]

[Affiliation (University name)]

[Affiliation (Address of university)]

[Affiliation (City, Province, Country]

[Work phone number]

[University email address]

Ms. Maleeka Ellaithy

Editor-in-Chief

*University of Ottawa Science Undergraduate Research Journal*

[Date (Day, Month, Year)]

Dear Ms. Ellaithy,

**[Title of manuscript]**

[I am/We are] pleased to submit the above manuscript for publication in the *University of Ottawa Science Undergraduate Research Journal.*

In this [article type] [I/we] [report on/show that... (in 1-2 sentences, explain your research objective(s) and its significance/implications)] [I/We] believe that this manuscript is appropriate for publication by the *University of Ottawa Science Undergraduate Research Journal* because it [specific link to journal’s aims and scope]. [Insert finishing statement/conclusion about the significance of your paper]

[I/We] confirm that this work is original and has not been published elsewhere; nor is the manuscript currently under consideration for publication elsewhere. The [author/authors] agree[s] with the submission to the *University of Ottawa Science Undergraduate Research Journal* and certify that [he/she/they] [has/have] contributed substantially to the manuscript. [If the project involves human or animal subjects, state that informed consent was provided or appropriate ethical standards were followed]. Furthermore, [I/we] have no conflicts of interest to disclose. (If there exists a conflict of interest, complete the paragraph below and remove this sentence. If no conflicts exist, remove the paragraph below.)

In accordance with *University of Ottawa Science Undergraduate Research Journal* policy and my ethical obligations as a researcher, I am reporting that I [have a financial and/or business interests in] [am a consultant to] [receive funding from] (delete as appropriate) a company that may be affected by the research reported in the attached paper. I have disclosed these interests fully to the *University of Ottawa Science Undergraduate Research Journal* and I have in place an approved plan for managing any potential conflicts arising from [that involvement].

Sincerely,

[Signature]

[Name], [Student number]

[Year of study], [Program]